Board of Trustees Meeting
October 29, 2026
Formal Action Will or May be Taken

I. Call to Order

II. Public Notice of Meeting/NJ Sunshine Law.

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted, and the meeting was advertised on the school's website. Formal action will or may be taken.

III. Salute the Flag

IV. Roll call

Board Member	Present	Absent	Board Member	Present	Absent
Roger F. Grutzmacher			Frank Fischer		
LaToya Taylor					

Also present

Also Present	Present	Absent
Natica Brown, Head of Schools		
Javier Gomez-Blanco, School Business Administrator		
Michael Piscal, CEO, College Achieve Public Schools		

V. Approval of Minutes

a. Motion to approve the minutes from the Board of Trustee meetings from September 16, 2026.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

VI. Public Comment on Agenda Items Only

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VII. Board President's Report

VIII. Head of School's Report

IX. College Achieve Public Schools Report

X. Board Comments

XI. Motions for Approval

1. Consent Agenda Items

a. Motion to approve the following field trips destinations:

- Broadway Inbound
- Adventure Aquarium
- St. Peter's College
- Princeton University
- UPENN
- Rutgers New Brunswick
- Montclair State University
- Kean University
- Meadowlands Environmental Center - Lyndhurst, NJ
- The Franklin Institute - Philadelphia, Pennsylvania
- The Westwood - Garwood, N J
- New Jersey Performing Arts Center - Newark, NJ

b. Motion to approve Optical Academy to provide onsite vision care to Emerson students.

c. Motion to approve the attached resolution for participation in Coordinated Transportation Services with the Union County Educational Services Commission

d. Motion to approve the attached Skyland Conference Official Fees for the 26-27 SY.

e. Motion to approve the 2026-27 shared services agreement between CAPS Asbury Park, CAPS Paterson and CAPS Central to share Central Business Office employees.

f. Motion to approve the 2026-27 shared services agreement between CAPS Asbury Park, CAPS Paterson and CAPS Central to share Central Human Resources Office employees

g. Motion to approve Malene Figueroa to attend Powerschool University in San Diego, California, from March 1 through March 5, 2027

h. Motion to approve College Achieve Central Charter School as the lead agency for the 2026–2027 STEMHERO Grant on behalf of College Achieve Greater Asbury Park Charter School, College Achieve Paterson Charter School, and College Achieve Central Charter School.

I. Motion to approve College Achieve Central Charter School as the lead agency for the Title III Consortium formed by College Achieve Central Charter School and College Achieve Greater Asbury Park Charter School.

J. Motion to approve the 2025-2026 HIB self assessment grade.

K. Motion to approve the employment contract of Natica Brown, Head of Schools, From July 1, 2026 to June 30, 2029

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

a. **FinanceReport**

Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for August 2026 as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Central Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of August 2026 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

i. Transfers: To approve transfers up to October 29, 2026**.**

ii. Bills List: To approve bills and check lists from September 17, 2026 to October 29, 2026 totaling $1,748,302.33

iii. CMO Payment: To approve THE CMO payments for the period of September 17, 2026, through October 29, 2026, in the total amount of $788,814.2.

iv. Payroll: To approve the following payrolls:
September 30, 2026 $771,461.19
October 15, 2026 $762,600.82

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

XII. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

XIII. Resolution for Closed Session

WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-6 provides that certain matters of a public body may be discussed in closed session; and WHEREAS, the Board of Trustees intends to discuss matters as follows:

1. Personnel Matters
2. Matters of Attorney/Client Privilege

NOW, THEREFORE, BE IT RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Trustees and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

XIV. Adjourn Executive Session, Reconvene Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

XV. College Achieve Public Schools Personnel Report

I. To approve items personnel items reported on the personnel report of October 21, 2026 (See attachment A)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

XVI. Reports / Look Ahead / Miscellaneous

Next Board Meeting: November 18, 2026

XVII. Adjourn Public Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
LaToya Taylor											

Time:

RESOLUTION AUTHORIZING COLLEGE ACHIEVE CENTRAL CHARTER SCHOOL TO ENTER INTO AN AGREEMENT FOR PARTICIPATION IN COORDINATED TRANSPORTATION SERVICES WITH THE UNION COUNTY EDUCATIONAL SERVICES COMMISSION

WHEREAS the College Achieve Central Charter School Board of Education (hereinafter referred to as "the Board") desires to transport special education, non-public, public and vocational school students to specific destinations; and
WHEREAS the UNION COUNTY EDUCATIONAL SERVICES COMMISSION, (hereinafter referred to as the "UCESC") offers coordinated transportation services; and
WHEREAS the UCESC will organize and schedule transportation routes to achieve the maximum
cost effectiveness; and
WHEREAS the Board and the UCESC will hereinafter be referred to collectively as "the Parties."
NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of five percent (5%), as presented to the College Achieve Central Charter School Board of Education, and as calculated by the billing formula adopted by the UCESC, the UCESC will provide the following services:

1. UCESC's Services:
A. Transportation for designated Board students each day while school or classes attended by designated students are in session;
B. Monthly billing and invoices to the Board;
C. Computer print-outs of student lists for all routes coordinated by the UCESC:
D. Providing all information to the Board necessary for the accurate submission of the District Report of Transported Resident Students;
E. Providing all necessary interactions and communications between the sending district, receiving district, and the respective transportation coordinators;
F. Constant and timely review and, if required, revision of routes,
G. Transportation of student as soon as possible after receipt of a formal written request by the Board;
H. A bid analysis upon the request of the Board;
I. Timely submissions of contracts, contract renewals, or contract addenda to the county office for approval.

2. Billing Formula: The formula adopted by the UCESC for the calculation of billings shall be based on the route cost(s) divided by the number of students allocated to each participating school district. The total amount charged to each school district will be adjusted based on the actual cost of transportation. Any balance which may be due back to the Board based on this formula will be reimbursed, without interest, by the end of June.

3. The Board's Responsibilities: In addition to the payment as described above, the Board will provide the UCESC with the following:
A. Requests for transportation on forms to be provided by the UCESC, and completed in full and signed by an individual authorized to do so by the Board;
B. Forms which contain all necessary and relevant information, including, but not limited to, medical information, the individual student's condition, and transportation needs for all students transported by the UCESC;
C. A written withdrawal from any transportation, signed by an individual authorized to do so by the Board;
D. Strict adherence to the established payment schedule.

4. Additional Costs: All additional costs generated by unique requests, including but not limited to mid-day runs and early dismissals will be borne by the Board making such request.

5. Changes: The Board understands and agrees that, as a condition of the herein Agreement, any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs.

6. No Responsibility for Student Use of Services: The parties agree that the UCESC has no responsibility for assuming a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billing for the pupil's reserved seat will continue until the UCESC is otherwise notified, in writing by the Board, to delete the pupil from the assigned route. If a student is put on hold, the district will continue to incur the daily cost of services until UCESC receives written termination or the district comes to a resolution and services are resumed. The UCESC will not place a student on hold without notifying the district Business Administrator and Special Services first.

7. Term of Agreement: This Agreement and the obligations and requirements thereunder shall be in effect from July 1, 2026 through June 30, 2027. The UCESC shall have no obligation to provide transportation services beyond the term of this Agreement.

8. Termination: This agreement as to any specific student cannot be terminated by the Board except for one of the following reasons:
A. A change in a student's school placement;
B. The relocation of a student's residence to another district;
C. Student receives home instruction and/or illness. (Note that in this circumstance, immediate reinstatement is not guaranteed).

D. Any other situation which is beyond the control of the Board. Note that finding a cheaper rate away from the UCESC after a route has been awarded, is not an acceptable reason for termination.

9. Breach of Agreement/Attorneys' Fees. In the event that either Party brings an action to enforce the terms of this Agreement or as a result of a breach of the Agreement by any party, each party bears their own burden of proof as to a breach and damages. In addition to any remedies available at law or in equity, the non-breaching Party may request that the Court award reasonable attorneys' fees and costs incurred in connection with that enforcement or breach action against the breaching party.

10. Enforceability and Severability. The Parties agree and acknowledge that each of the provisions of this Agreement is reasonable and should be fully enforceable, and the Parties waive any right to argue, assert, or allege any claim to the contrary. However, if any provision of this Agreement is determined by a Court of competent jurisdiction to be unenforceable because it is overbroad or unreasonable, the Parties agree that such provision(s) may be modified and enforced to the maximum extent permissible. If any provision of this Agreement is held to be invalid and cannot be modified so as to make it enforceable, then such provision shall be deemed to be severed from the Agreement, and the remaining provisions shall remain in full force and effect.

11. Waiver of Breach. A waiver by any Party of a breach of any of the provisions of this Agreement shall not operate or be construed as a waiver of any other provision of this Agreement or of any subsequent breach of the same or any other provisions of this Agreement. The understandings and representations of the Parties set forth in this Agreement shall survive any breach of this Agreement and be enforceable by any non-breaching Party.

12. Entire Agreement. This Agreement constitutes the sole and complete agreement among the Parties with respect to the settlement of the Action. Neither Party is relying upon any representation, understanding, undertaking or agreement, whether oral or in writing, not set forth in this Agreement.

13. Drafting and Negotiation by Counsel. The drafting and negotiation of this Agreement have been participated in by each of the Parties and their respective counsel and, for all purposes, this Agreement shall be deemed to have been drafted jointly by each of the Parties. No ambiguity shall be resolved against any Party based upon authorship. The Parties hereby acknowledge that they have been represented by counsel throughout the settlement of the above-referenced matter, throughout the negotiation of this Agreement, and at the execution of this Agreement, and have read and consulted with counsel regarding this Agreement.

14. Headings. The headings contained in this Agreement are for convenience and reference purposes only and shall not be deemed to be a part of the Agreement or to offer the meaning or interpretation of this Agreement.

15. Counterparts. This Agreement may be executed in counterparts, including by fax, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

16. Authority. The signatories hereto warrant and represent that they are legally authorized and empowered to enter into this Agreement on behalf of the Parties.

17. Governing Law; Jurisdiction. This Agreement shall be construed under, subject to, and governed by the laws of the State of New Jersey, without regard to conflict of law principles. The parties choose the Superior Court of New Jersey, Union County, as their forum for resolving any dispute concerning this Agreement. The parties further agree that this Agreement shall not be filed with any court except in an action to enforce or challenge its terms.

18. Further Assurances. The Parties hereto agree to perform such other and further acts or things and to execute and deliver such other and further documents necessary and appropriate to effectuate the terms and objectives hereof.

19. Approval by County Superintendent: It is understood by the parties hereto that this Agreement shall be without force and effect until it is approved by the County Superintendent of School of the County of Union, and any additional County Superintendent, if applicable.

AUTHORIZED SIGNATURES

The Board President and Board Secretary Must Sign the Resolution/Agreement and Return to the UCESC with a Certified Copy of the Minute Extract Approving the Resolution/Agreement.

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

By: _____
U.C.E.S.C. President

Dated:

Attest:

By: _____
U.C.E.S.C. Business Administrator/Board Secretary

Approved As to Form:

By: _____
Union County Superintendent of Schools

COLLEGE ACHIEVE CENTRAL CHARTER SCHOOL BOARD OF EDUCATION

By: _____
Board President

Dated:

Attest:

By: _____
School Business Admin./Board Secretary

Approved As to Form:

By: _____
County Superintendent of Schools

SKYLAND CONFERENCE OFFICIALS' FEES 2026-2027

TEAM	LEVEL	FEE	TEAM	LEVEL	FEE
BASEBALL	Varsity Plate	$105.00	**SWIMMING**	1 Gender Dual	$90.00
	Varsity Field	$100.00		2 Gender Dual	$100.00
	Sub-Varsity	$70.00	**VOLLEYBALL**	Varsity - 3 set	$90.00
BASKETBALL	Varsity	$100.00		Varsity - 5 set	$135.00
	Sub-Varsity	$70.00		Sub-Varsity	$60.00
FENCING	Varsity	$95.00	**BOYS WRESTLING**	Varsity Dual	$100.00
	Sub-Varsity	$60.00		Add 1-7 Bouts	$50.00
FIELD HOCKEY	Varsity	$95.00		Add 8-14 Bouts	$100.00
	Sub-Varsity	$70.00		Sub-Varsity	$70.00
FOOTBALL - BCC	Varsity	$125.00		Sub 1-7 Bouts	$35.00
	Sub-Varsity	$75.00		Sub 8-14 Bouts	$70.00
	Scoreboard	$80.00		Sub 15+ Bouts	$105.00
	Chain Crew	$75.00	**GIRLS WRESTLING**	Varsity Dual	$100.00
GYMNASTICS	Varsity	$100.00		Varsity 7-12 bouts	$100.00
	Sub-Varsity	$70.00		1-6 bouts	$50.00
ICE HOCKEY	Varsity	$110.00		Sub-Varsity 7-12 bouts	$70.00
	Sub-Varsity	$80.00		Sub-Varsity 1-6 bouts	$35.00
LACROSSE	Varsity	$100.00	**CROSS COUNTRY**	Starter — Dual - 2 schools	$77.00
	Sub-Varsity	$70.00		Starter — Tri - 3 schools	$82.00
SOCCER	Varsity	$100.00		Starter — Quad - 4 schools	$92.00
	Sub-Varsity	$75.00		Judge/Timer — Dual - 2 schools	$71.00
SOFTBALL	Varsity Plate	$95.00		Judge/Timer — Tri - 3 schools	$76.00
	Varsity Field	$90.00		Judge/Timer — Quad - 4 schools	$87.00
	Sub-Varsity	$70.00	**TRACK & FIELD**	Starter — Tri Meet 1 Gender	$82.00
WINTER TRACK	Starter — 2B/2G	$97.00		Starter — 2B/2G	$97.00
	Starter — 3B/3G	$112.00		Starter — 3B/3G	$112.00
	Starter — 4B/4G	$127.00		Starter — 4B/4G	$127.00
	Judge/Timer — 2B/2G	$87.00		Judge/Timer — Tri Meet 1 Gender	$77.00
	Judge/Timer — 3B/3G	$101.00		Judge/Timer — 2B/2G	$87.00
	Judge/Timer — 4B/4G	$115.00		Judge/Timer — 3B/3G	$101.00
				Judge/Timer — 4B/4G	$115.00