



# Board of Trustees Meeting September 18, 2025 Formal Action Will or May be Taken

**I. Call to Order**

**II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted, and the meeting was advertised in the Star Ledger and the Union County News. Formal action will be taken.

**III. Salute the Flag**

**IV. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Roger F. Grutzmacher			Frank Fischer		
Jamie Rojas			Dale Caldwell		

Also Present	Present	Absent
Natica Brown, Head of Schools		
Javier Gomez-Blanco, School Business Administrator		
Michael Piscal, CEO, College Achieve Public Schools		
Julie Bunt, Chief Innovation Officer College Achieve Public Schools		
Glenn Forney, CFO, College Achieve Public Schools		
Richard Jannarone, Chief Budget Officer, College Achieve Public Schools		
Dr. Marnie McKoy, Chief of Staff, College Achieve Public Schools		

**V. Approval of Minutes**

1. To approve the minutes from the Board of Trustee meetings from August 26, 2025.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

**VI. Public Comment on Agenda Items Only**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**VII. Board President's Report**

**VIII. Head of School's Report**

- IX. College Achieve Public Schools Report
- X. Board Comments
- XI. Motions for Approval

### 1. Consent Agenda Items

1. Resolution to approve final National Flooring for the asbestos remediation work at Emerson for a total of \$60,720.
2. Resolution to approve Commercial Interiors Direct to replace the carpets at Emerson for a total of \$19,565.14
3. Resolution to approve a loan from CAPS for \$700,000 and the repayment plan
4. Resolution to accept the IDEA grant funds
5. Resolution to revise the Foods Service resolution approved on June 18. Be It resolved that the College Achieve Central Charter School Board of Trustees, upon recommendation of the Head of Schools, hereby approves to renew the Food Service Management Contract with Maschio's Food Services, Inc. as the Food Services Management Company (FSMC) for the 2025-2026 school year. The contract will commence on July 1, 2025, and end on June 30, 2026. The flat fee of the contract will be in the amount of \$52,000.00, with the estimated total cost of the contract at \$1,079,894.01. There is no guarantee (Previously approved "The Guarantee return of this contract is \$0.00")
6. Resolution to approve Iteach to provide teacher access to the online teacher certification program
7. Resolution to approve the field trip destination list for the 25-26 school year
8. Resolution to approve Natasha Allicock, Daija Broady, Charlotte Marler-Hausen and Jessica Saunders to attend the NJPSA Leadership Conference in Atlantic City, October 15-17, not to exceed \$3,000.
9. Resolution to approve Envirovision Consultants to provide asbestos plans, specifications and inspections at Emerson School for a total of \$12,000.05

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

### 10. Finance Report

**Board Secretary's and Treasurer's Report:** To approve the Board Secretary's and Treasurer's Reports for July 2025 as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Central Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July 2025 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- a. **Transfers:** To approve transfers up to Sept 18, 2025.
- b. **Bills List:** To approve the bills and check lists from August 27, 2025 to September 18, 2025 totaling \$3,259,491.69.
- c. **Payroll:** To approve the following payrolls:

August 31, 2025	\$445,052.44
September 15, 2025	\$706,849.04

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

## **XII. Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

## **XIII. Resolution for Closed Session**

WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-6 provides that certain matters of a public body may be discussed in closed session; and WHEREAS, the Board of Trustees intends to discuss matters as follows:

1. Personnel Matters
2. Matters of Attorney/Client Privilege

NOW, THEREFORE, BE IT RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Trustees and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

## **XIV. Adjourn Executive Session, Reconvene Public Session**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

## **XV. Personnel**

To approve items personnel items reported on the personnel report of September 18, 2025 (See attachment A)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

## **XVI. Reports / Look Ahead / Miscellaneous**

Next Board Meeting: October 22, 2025 at 6:00pm

**XVII. Adjourn Public Session**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher						Frank Fischer					
Jamie Rojas						Dale Caldwell					

**Time:**